



Please find below Mosaic Construction's recommendations on cleaning practices. For more extensive details on a variety of finishes and appliances in your apartment, please refer to your property warranty manuals.

### Glass

It is recommended that windows and glass are cleaned monthly using a window cleaner (such as Windex) or mixture of one-part vinegar with ten parts water.

Monthly cleaning is recommended.

### Window, door frames, security screen frames, gates and balustrading (aluminium and metals)

To preserve the powder coated or anodised finish on your aluminium windows and doors, security screen frames, metal door frames, gates and balustrading, regular cleaning is required.

Cleaning is recommended by using warm water and soap or detergent. Keep water free from dirt and grit and ensure that the weep slots in the window and door tracks are clear to allow maximum drainage.

Do not under any circumstances use an abrasive cleaning agent as this will severely damage the surface of the material. Thoroughly rinse off any detergent with clean water. Hosing must be avoided under all circumstances. Dry - preferably with a chamois, alternatively with a soft cloth.

The cleaning of the product should be performed at a time that will allow the aluminium to dry quickly, preferably early in the morning.

Quarterly cleaning is recommended.

### Hardware, hangers, pivots, brackets, internal workings of locks, handles and catches

Light spray of a corrosion preventative (such as CRC Marine 66, Innox or WD40) followed by a light wipe with a dry cloth to remove excess. Exposed surfaces should first be wiped down with warm soapy water and a soft rag, and then rinsed clean before applying preventative.

Visible surfaces of hinges should be wiped down with warm soapy water on a soft rag and then rinsed off by wiping with a clean damp rag. Be careful not to get these compounds on the timberwork itself as they may cause staining.

The external finish of all hardware must be kept clean by removing any harmful residue, especially salt spray, from the surface using a nonabrasive cleaning agent and wiped down with a soft cloth moistened with WD40 or RP7.

When maintaining either internal or external hardware, ensure that all finished surfaces (e.g. timber, aluminium etc.) in close proximity are well protected from exposure to any cleaning or lubricating agents. All tracks and sills must be kept clear of dirt, debris and other matter which can cause damage to, and restrict the proper functioning of rollers, guides and dropbolts.

Quarterly cleaning is recommended.

### Security Screens

The surfaces of the screens should be washed down with warm water in conjunction with a 'soft' cleaner such as dishwashing liquid. Fibre brushes may be used to loosen dirt and grime, but no abrasives such as sandpaper or emery paper must not be used.

It is essential to finish off the cleaning by thorough rinsing all washed surfaces with clean water.

Quarterly cleaning is recommended.

## Blinds

It is recommended that blinds are maintained by vacuuming with a soft brush.

Quarterly cleaning is recommended.

## Tiles

To maintain the surface of internal tiles with regular cleaning we would recommend sweeping or vacuuming, then washing the surface with normal cleaning agents. Rinse the surface thoroughly with clean rinse water afterwards, changing the water regularly, i.e. every 10m<sup>2</sup> or more if the water is extremely dirty. Cleaning tools, i.e. mop heads and brushes, should be changed regularly and allowed to dry between uses.

To maintain the surface of external tiles (slip resistant tiles) it is recommended that scrubbing equipment such as a non-metallic scrubbing brush be used in conjunction with a mild detergent and a thorough rinse with clean water.

Weekly cleaning is recommended.

## Grout & Joint Cleaning

All internal corners, tiling edges, grout lines and movement joints from time to time will require some extra attention to ensure no build-up of contaminants occur. These areas may require specific cleaners and scourers to return them to their original appearance. Mould or discolouration is the result of lack of removal of soap, shampoo and other contaminants left in corners to dry and build up. If this occurs, scouring and scraping of these items will be necessary.

Fortnightly cleaning is recommended.

## General Tapware & Fittings

Cleaning is recommended using warm soapy water (a mild detergent) and a clean damp cloth.

Weekly cleaning is recommended.

## Stone Benchtops

For everyday routine cleaning of stone benchtops, we recommend wiping the surface with warm soapy water (a mild detergent) and a clean damp cloth. Do not use the cloth you use to wash the dishes, as it may transfer oils and other contaminants to the stone surface.

Cleaning is recommended after every use.

## Dishwasher

Clean external surfaces with a damp microfibre cloth and PH-neutral detergent as required. It is recommended that the filters and spray arms are cleaned thoroughly under running water, using a non-metallic brush.

Monthly cleaning is recommended.

## Ovens/Steam Ovens

In order to keep your oven in the best possible condition, it is recommended that you clean it regularly after letting it cool down. Do not allow food residues to dry inside the oven cavity because doing so could damage the enamel.

The glass in the door should always be kept thoroughly clean. Use absorbent kitchen roll.

In case of stubborn dirt, wash with a damp sponge and an ordinary detergent.

Internal surfaces should be cleaned using a microfibre cloth soaked in water and neutral washing up liquid. Rinse thoroughly.

Cleaning is recommended after every use.

## Microwave

Outer surfaces should be cleaned with a neutral detergent, lukewarm water and a damp cloth.

Internal surfaces are recommended to be cleaned after every use with a damp cloth. Do not use abrasive products.

Cleaning is recommended after every use.

## Stove Top

Remove light marks with a damp cloth with washing up liquid diluted in a little water. Then rinse with cold water and dry the surface thoroughly. Highly corrosive or abrasive detergents and cleaning equipment likely to cause scratches must be absolutely avoided.

Cleaning is recommended after every use.

## Rangehood

The rangehood and its filter mesh should be cleaned regularly in order to keep in good working order.

Filters are recommended to be soaked in warm water with a mild detergent and cleaned with a soft brush.

To protect the main body from corrosion over a long period of time, the rangehood should be cleaned with hot water plus soap or non-corrosive detergent once a week. Do not use grinding detergent, or it will damage the body.

Weekly cleaning is recommended.

## Non-Mosaic provided appliances (Kettles, toasters, etc)

It is recommended that all household appliances such as kettles and toasters are cleaned regularly using a neutral detergent, lukewarm water and a damp cloth.

Monthly cleaning is recommended.

## Refrigerators

Stainless steel exterior doors and exterior components of the refrigerator are recommended to be cleaned with liquid dishwashing detergent dissolved in warm water and a soft lint-free cloth. Rinse with clean water and dry with a clean, lint free cloth.

Interior surfaces should be cleaned once every 1-2 weeks by using only liquid dishwashing detergent dissolved in warm water and a soft lint-free cloth. Rinse with clean water and dry with a clean, lint-free cloth.

Do not use harsh chemicals, abrasives, ammonia, chlorine, bleach, concentrated detergents, solvents or abrasive scouring pads on any part of your refrigerator. SOME of these chemicals may dissolve, damage and/or discolour the interior of your refrigerator.

Weekly to fortnightly cleaning is recommended.

## Washing Machine

Machine hosing and control panels should be wiped with a soft, damp cloth.

The machine drum should be cleaned with chlorine-free cleaning agents, do not use steel wool.

Monthly cleaning is recommended.

## Dryers

It is recommended to clean the control panel and outer surfaces of the dryer using a soft damp cloth to wipe all surfaces, then wipe dry. If the drum has any residual dirt or lint stuck to it, remove this and wipe it clean with a damp cloth.

It is important to clean the lint filter after every load, as the lint produced in the drying process can become a fire hazard if it accumulates in or around your dryer.

Cleaning is recommended after every use.

## Air conditioners (split systems)

The front panel should be cleaned every 2 weeks using a soft cloth soaked in water.

Air filters should be vacuumed, or dust cleaned from filters every 2 weeks. If the dust does not remove easily, wash the air filters with neutral detergent thinned with lukewarm water, then dry them in the shade.

Air purifying filters are to be cleaned using a vacuum or cloth every 6 months, they should also be replaced every 3 years. If the dust does not remove easily, wash the air filters with neutral detergent thinned with lukewarm water, then dry them up in the shade.

Indoor units, outdoor units and remote controllers should be wiped with a soft cloth every 2 weeks.

In certain operating conditions, the inside of the air conditioner may get foul after several seasons of use, resulting in poor performance.

It is recommended to have periodical maintenance by a specialist. For specialist maintenance, please contact the dealer where you bought the air conditioner. The maintenance cost must be borne by the user.

## External light fittings

External light fittings may be cleaned using a mild detergent such as dishwashing liquid, a soft cloth and warm water. **Do not use** abrasive detergents, scrubbing tools or harsh chemicals

Quarterly cleaning is recommended.

## Internal light fittings and fans

It is recommended to remove excess dust, cobwebs or other matter, using a soft dry brush every two weeks. Clean regularly using a neutral detergent, lukewarm water and a damp cloth.

Quarterly cleaning is recommended.

## Timber Flooring

It is recommended that you have floor protectors on the base of all furniture located/used on the floorboards. These can be purchased from most supermarkets and all hardware stores.

Cleaning is best done with an anti-static mop for surface dirt and dust and a well rung out mop that is damp and not wet. Using excessive amounts of water can cause damage to the boards which may then require replacement. Do not use corrosive cleaning chemicals, steel wool, or polish. Always use a soft broom or recommended timber floor broom. Do not leave pot plants sitting on timber floors. Plant stands and appropriate saucers should be used.

Weekly cleaning is recommended.

## Drains

Never tip oil/fat down your drain as this can cause a build-up of grease and leads to blockages. Drain cleaning products such as Draino are recommended to be used quarterly (3 months) in all frequently used areas (kitchen sink, bathroom basin and shower drains) – this will assist in keeping the drains clear of hair, soap scum and grease build up.

Quarterly cleaning is recommended.